

## Late Assignments

In accordance with Section 150(3)(d) of the Education Act 1995, students are to “be diligent in his or her studies”.

Teacher Responsibility:

- Communicate due dates
- Provide in-class time to work on assignments
- Share feedback about progress with students
- Assign Study Hall if student work is not on time to meet the due date
- Communicate with families and administration

If a summative assignment is not handed in to a teacher, the student will receive an “incomplete” which the Ministry of Education will deem as a fail for grades ten through twelve students, and the course credit will not be issued. Marks are sent to the Ministry at the end of each term for high school classes. Students at-risk of receiving an incomplete will be expected to work at school during the final exam days to complete overdue assignments. Communication between teachers and families will be essential to ensure expectations are met.

Students who are found to be “neglect of duty” will be expected to serve noon-hour detentions in the office to work on school work. Extra-curricular activities may also be impacted by a student’s neglect of duty.